



Ref. No.: HSNCU/Gen/Aug/60

CIRCULAR

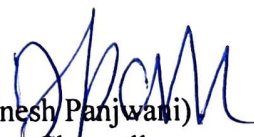
The HSNC University, Mumbai has decided to admit international students (FR, FS, PIO, OCI, NRI [Appendix-1]) through a Single Window System from the Academic Year 2020-2021. Edulab Educational Exchange Pvt. Ltd, has been identified by the University as the Service Provider to provide all the services pertaining to admission of international students (FR, FS, PIO, OCI, NRI [Appendix-1]) in Faculty of Science & Technology, Commerce & Management and Humanities at all constituent colleges, Schools, Center and sub-centers of the University through a Single Window System. Edulab Educational Exchange Pvt. Ltd. will be responsible for providing all type of assistance to international students (FR, FS, PIO, OCI, NRI [Appendix-1]) who wish to seek admission at the HSNC University, Mumbai. For the Academic Year 2021-2022; No Constituent Colleges / Schools / Centers / Sub-Centres will be permitted to admit international students (FR, FS, PIO, OCI, NRI [Appendix-1]) directly to any faculties unless informed otherwise.

Mr. Pratik Gandhi, Chief Executive Officer, Edulab Educational Exchange Pvt. Ltd. (Contact No.: 022 26879696, 26879697) on behalf of HSNC University, Mumbai will liaison in the process of admission of the International Students in the designated Programs of the HSNC University including the programs of the Constitute Colleges and assist for the International Student Support Cell. He shall be coordinating with the Chairperson of the Eligibility (NRI) Committee.

International students may also contact Mr. M.N. Justin, Chairperson of the Eligibility (NRI) Committee, to obtain Prima Facie Letter and for other eligibility queries on eligibility@hsncu.edu.in

All Constituent Colleges/Schools/Centers/Sub-Centers of the University regarding admission of International students and the international students who wish to seek admission at the HSNC University, Mumbai must follow the procedure given in the Appendix-2 and Appendix-3 respectively. The last date of admission is 03rd September 2021.

Place : Mumbai
Date : 10th August 2021


(Dinesh Panjwani)
Vice-Chancellor

- cc:
1. Hon'ble Provost, HSNC University, Mumbai
 2. Office of the Vice-Chancellor, HSNC University, Mumbai
 3. Principals of the Constituent Colleges, HSNC University, Mumbai
 4. Directors of Schools / Heads of Centres / Coordinators of Sub-Centres
 5. H(S)NC Board, Parent Body
 6. Mr. M.N. Justin, Chairperson, Eligibility (NRI) Committee, HSNC University, Mumbai
 7. Mr. Pratik Gandhi, Chairperson, International Student Support Cell, HSNC University, Mumbai
 8. Registrar (Ag.), HSNC University, Mumbai



Parent Body: Hyderabad (Sind) National Collegiate Board
Constituent Colleges: H. R. College, K. C. College & B.T.T. College

Headquarter: D. M. Harish Building, 47, Dr. R. G. Thandani Marg, Worli, Mumbai 400 018

T: +91 22 2493 5281, 2497 1506 | E: vc@hsncu.edu.in | W: www.hsncu.edu.in

Alternate Address: K. C. Law College Building, 5th Floor, K. M. Kundnani Chowk,
123, Dinshaw Wachha Road, Churchgate, Mumbai - 400 020. T: +91 22 2202 4361

Definitions of Foreign Students

(Reference: www.mea.gov.in/faq-overseas-indians.html)

Foreign Students (FR / FS)

Foreign Student (FR / FS) means student holding passport issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries.

Persons of Indian Origin (PIO)/ Overseas Citizen of India (OCI)

Person of Indian Origin (PIO) means the person who is the citizen of other countries (except Pakistan and Bangladesh) who at any time held an Indian Passport, or who or either of his/her parent or any of his/her grandparent was a citizen of India by virtue of provisions of the Constitution of India or Section 2 (B) of Citizenship Act, 1955 (Act No. 57 of 1955).

A foreign national, who was eligible to become citizen of India on 26.01.1950 or was a citizen of India on or at anytime after 26.01.1950 or belonged to a territory that became part of India after 15.08.1947 is eligible for registration as Overseas Citizen of India (OCI). Minor children of such person are also eligible for OCI.

SAARC Students

SAARC citizen means a student holding passport/nationality of Pakistan, Afghanistan, Bangladesh, Maldives, Bhutan, Sri Lanka and Nepal) including people of Indian origin who have acquired the nationality of SAARC countries.

Non-Resident Indians (NRI)

Non-Resident Indians (NRI) as defined in Income Tax Act, 1961 with the following clarifications: An individual is Non-Resident, when he/she is "not a resident" or who is "not ordinarily resident". A person is treated as "not ordinary resident" when any of the following conditions is satisfied.

- (1) If he/she has not been resident in India in nine out of ten preceding years; (OR)
- (2) If he/she has not been in India for a period of 730 days or more during the preceding seven years; (OR)
- (3) If he/she has completed higher secondary school education (10th or 12th or Graduation) from outside India

Note: Cut-off date to decide the NRI status is last date of the preceding financial year.

**Instructions to all Constituent Colleges / Schools / Centers / Sub-Centers of
the HSNC University, Mumbai**

1. No Constituent Colleges / Schools / Centers / Sub-Centers will for the Academic Year 2021-2022; be permitted to admit international students (FR, FS, PIO, OCI, NRI [Appendix-1]) in Arts, Commerce and Science faculties directly.
2. All international students (FR, FS, PIO, OCI, NRI [Appendix-1]) interested to seek admission in Faculty of Science & Technology, Faculty of Commerce & Management and Faculty of Humanities at HSNC University, Mumbai shall apply online on the following link (hsnc.admissiondesk.org) available on website of the HSNC University, Mumbai i.e., www.hsncu.edu.in. The same link is also available of the separate website dedicated to international students i.e., www.hsnc.org
3. International Student Support Cell will scrutinize the received applications from international students and forward with remarks, the scrutinized applications to the Eligibility (NRI) Committee.
4. Mr. M.N. Justin, Chairperson, (eligibility@hsncu.edu.in) Eligibility (NRI) Committee, will issue Prima Facie Letter to the eligible students and forward it to the International Student Support Cell.
5. International Student Support Cell shall issue Provisional Admission Letter to the eligible students and communicate them through e-mail only after receiving approval from the Eligibility (NRI) Committee of the HSNC University.
6. The students who receive the Provisional Admission Letter shall proceed towards paying the Admission Processing Fees.
7. International Student Support Cell shall allot the college to the students as per their merit and send the Letter of Intimation to the Constituent Colleges / Schools / Centers / Sub-Centers.
8. The Constituent Colleges / Schools / Centers / Sub-Centers must nominate one Senior Faculty as in-charge, International Student Admission Process to monitor the process of admission of international students. She/He shall also co-ordinate the process with the University.
9. The Constituent Colleges / Schools / Centers / Sub-Centers shall send the information about the person in-charge, International Student Admission Process (Name, e-mail, and Mobile No.), seats available, year-wise fees structure, course contents and Acceptance Letter to the International Students Support Cell within three days on the e-mail, international.admission@hsnc.org
10. The Constituent Colleges / Schools / Centers / Sub-Centers as far as possible should not reject the admission communicated by International Student Support Cell.



11. The Constituent Colleges / Schools / Centers / Sub-Centers must give the admission as per 15% quota for each course in addition to the sanctioned intake of seats granted by the University.
12. International Student Support Cell will send the fees structure to the student and student will pay the admission fees on the portal.
13. After payment of fees the International Student Support Cell shall send Confirmation Letter of Admission to the Constituent Colleges / Schools / Centers / Sub-Centers.
14. The International Student Support Cell shall send Fees of students directly to the account of Constituent Colleges / Schools / Centers / Sub-Centers after receiving Confirmation Letter of Admission and Enrollment of students.
15. Also, Constituent Colleges / Schools / Centers / Sub-Centers shall not be permitted for the Academic Year 2021-2022; to admit international students coming from ICCR directly in Faculty of Science & Technology, Faculty of Commerce & Management and Faculty of Humanities. The communication of such students shall be intimated to the concerned Constituent Colleges / Schools / Centers / Sub-Centers by the International Student Support Cell. The procedure of such admission is also same as prescribed above.
16. The Constituent Colleges / Schools / Centers / Sub-Centers must complete the process of FRRO/FRO within 07 days from the date of joining of the international student as per the guidelines issued by University Grants Commission, New Delhi, vide its Letter No.- D.O.No.F.1-1-2016 dated June 20, 2016.
17. The Constituent Colleges / Schools / Centers / Sub-Centers must follow the above guidelines for admitting the students for First Year. The fees for the remaining years will be collected online centrally for the students and transferred to each individual Constituent Colleges / Schools / Centers / Sub-Centers account.
18. The student interested to seek admission directly for second or third year then the Constituent Colleges / Schools / Centers / Sub-Centers must follow the above guidelines and for remaining years of their study.
19. In case, an international student applicant is eligible for Admission to courses offered by more than one Constituent Colleges / Schools / Centers / Sub-Centers the International Student Support Cell shall intimate to the Registrar on registrar@hsncu.edu.in with copy to the Vice-Chancellor on vc@hsncu.edu.in



**Instructions to International Students (FR, FS, PIO, OCI, NRI)
Interested to seek Admission in Constituent Colleges / Schools / Centers /
Sub-Centers of the HSNC University, Mumbai**

1. All international students (FR, FS, PIO, OCI, NRI [Appendix-1]) interested to seek admission at in Faculty of Science & Technology, Faculty of Commerce & Management and Faculty of Humanities must approach to the link (hsnc.admissiondesk.org) available on separate website of the HSNC University, Mumbai dedicated to NRI admissions (www.hsnc.org).
2. Students shall upload their documents (Academic qualifications, transcripts, and details of passport) on the said admission link and pay the Eligibility Fees of \$50 per program online to the Finance and Accounts Officer, HSNC University, Mumbai. The Eligibility Fees shall not be refunded to the student under any circumstances.
3. International Student Support Cell, HSNC University, Mumbai shall send the documents of the students to the Eligibility (NRI) Committee of the University.
4. In some cases, the student will be informed through an email to obtain the Equivalence Certificate from Association of Indian Universities (AIU). It is the responsibility of the student to obtain such Equivalence Certificate and submit to the International Student Support Cell within the prescribed time.
5. Mr. M.N. Justin, Chairperson, (eligibility@hsncu.edu.in) Eligibility (NRI) Committee, will issue Prima Facie Letter to the eligible students and forward it to the International Student Support Cell.
6. International Student Support Cell will issue Provisional Admission Letter to the eligible students and communicate them through an E-mail.
7. The students who receive the Provisional Admission Letter must proceed towards paying the Admission Processing Fees of \$800 online to the Finance and Accounts Officer, HSNC University, Mumbai. The Admission Processing Fees will not be refunded to the student under any circumstances.
8. Student once allotted a course and Constituent College / School / Center / Sub-Center must pay the Admission Fees mentioned in the Final Admission Letter online to the Finance and Accounts Officer, HSNC University, Mumbai. The fees will be refunded to the student as per the guidelines issued by the University time to time.
9. The student must join the allotted Constituent College / School / Center / Sub-Center before the commencement of the term and approach the Head, International Student Admission Process of the allotted Constituent College / School / Center / Sub-Center as mentioned in the Final Admission Letter personally and complete the formalities of the admission at the Constituent Colleges / Schools / Centers / Sub-Centers level.



10. The student must approach Head, International Student Admission Process for completion of the process of FRRO/FRO within 02 days from the date of joining of Constituent Colleges / Schools / Centers / Sub-Centers as per the guidelines issued by University Grants Commission, New Delhi, wide its letter no.- D.O.No.F.1-1-2016 dated June 20, 2016.
11. It is the responsibility of international student to find the place of accommodation. The University and Edulab Educational Exchange Pvt. Ltd. shall not be responsible for accommodation of the international students. However, Edulab Educational Exchange Pvt. Ltd. will provide the assistance to the international students in finding the place for accommodation.
12. For any query, a student should email to Edulab Educational Exchange Pvt. Ltd. on international.admission@hsnc.org
13. In case of escalations, please write e-mail to Registrar on registrar@hsncu.edu.in

